



Secondary Transfer Information

Start Year 7 in September 2021

Applying for a secondary school place

- Everyone should have received a letter with information about the application process
- You can only access information and apply online at <https://www.birmingham.gov.uk>
- Also available in other languages
<https://www.birmingham.gov.uk/languages>

Choosing a secondary school

- Take time to research your secondary school before applying, using the link below

[Before you apply: Researching schools | Apply for Secondary School \(year 7\) place](#)

- Open days are happening now!
- Dates can be found on the secondary school websites
- Have a tour of the school **with your child**. We will allow your child to be taken out of school for a visit if needed.
- Have a look at the school's prospectus
- Have a look at the school's website
- Discuss the schools with your child

Other useful information

Click here for the [Parents guide to how to complete an online application - SECONDARY](#)

Free internet access is available at your local library. [Find your local library](#)

Did you know you can translate the City Council's web content? [Try the translation service](#)

If you require any further information after reading all the information on the website please call Children's Services on 0121 303 1888.

Completing form on-line

- Apply online using this link
[Apply online | Apply for Secondary School \(year 7\) place](#)
- The form is available in other languages. Click here to find your language <https://www.birmingham.gov.uk/languages>
- Ensure you have your Council Tax reference number to confirm your address and identification
- Keep a record of your user name and application reference number
- You only need to fill in one application.
- You can return to change your application anytime before 31st October.

Helpful hints

- **Select at least 4 different schools**
- **Do not repeat same school** – it will not increase your chances of a place
- **Eligibility** - straight line distance from the school to your home
- **Siblings – brothers and sisters** already attending the school, NOT cousins.
- **If applying to an academy** (eg St Alban's) - check their criteria for eligibility including the priority given to feeder primary schools
- If applying for a **faith school** you may be asked for evidence

Helpful hints

- What are the chances of getting the school I want for my child?
 - You need to be able to provide proof of address
 - You need to meet the school's admissions criteria
 - Sibling claims will be considered first
 - The distance from the school in a straight line
 - If you follow a particular faith and wish to go to a faith school

Time Table for the admission process

Application period starts	1st September 2020
Grammar school tests	12th September 2020
Results grammar school test	Prior to 31 October 2020
Closing date of application	31 October 2020
National Offer Day	1 March 2020
Deadline for accepting the offer	15 March 2021
Deadline for submitting appeals	29 March 2021
Appeal hearings for appeals submitted on time	May and June 2021
Induction day at Secondary school	7 July 2021
Terms starts for your child in Secondary school	2 September 2021

Deadline for Preference

31st October 2020 will be the final deadline for any forms and changes

If you require help please ask a member of staff in school

We can help you complete the form at school

National Offer Day

1st March 2021

- Online applications - you will receive an email from the education authority informing you of the secondary place being offered.
- Keep your login details safely; you will need these to open your email offer from the LA.

Accepting a place

- You **must** inform the secondary school whether you will be accepting the place by **15th March 2021**

Appealing the place offered

- Registering an appeal against the place offered must be made by **29th March 2021**.
- These will be heard between **May and June 2021**.

Year 6 Induction Day

- Year 6 children will attend their new secondary school for an induction day on Wednesday 7th July 2021
- Some schools may want your child to visit them for more than one day or even a whole week
- You will be contacted by their new school to confirm arrangements .

Any questions?

Please come and see a member of staff if you have any questions.

Thank you

- Mr James Allan Head Teacher
- Miss Lewis Phase 3 AHT
- Mr Pietrzak Year 6 Teacher
- Miss Cockell Year 6 Teacher
- Mrs Kaur Family Support