



Secondary Transfer 2018 - 2019

Start Year 7 in September 2019

Applying for a secondary school place

- Everyone should have received a letter with information about the application process
- You can only access information and apply online at www.birmingham.gov.uk/schooladmissions

Choosing a secondary school

- Open days are happening now!
- Dates can be found in your information pack or on the secondary school websites
- Have a tour of the school **with your child.** We will allow your child to be taken out of school for a visit if needed.
- Have a look at the school's prospectus
- Have a look at the school's website
- Discuss the schools with your child

Completing form on-line

- Ensure you have your Council Tax reference no for ID
- Print out copies and write your own user name and application reference for your records.
- LA will only accept online applications
- **IMPORTANT:** You only need to fill in one application.
- You can return to edit your application anytime before 31st October.

Helpful hints

- At least 4 school choices, recommend 6 choices
- Do not repeat same school – it will not increase your chances of a place
- Eligibility - straight line distance from the school to your home
- Siblings – brothers and sisters already attending the school, NOT cousins.
- Think carefully: where am I likely to get in?
- If applying to an academy (eg St Alban's) - check their criteria for eligibility including the priority given to feeder primary schools

Helpful hints

- What are the chances of getting the school I want for my child?
 - You need to be able to provide proof of address
 - You need to meet the school's admissions criteria
 - Sibling claims will be considered first
 - The distance from the school in a straight line
 - If you follow a particular faith and wish to go to a faith school

Time Table for the Secondary School admission process

Application period starts	3 September 2018
Grammar school tests	8 September 2018
Results grammar school test	12 October 2018
Closing date of application	31 October 2018
National Offer Day	1 March 2019
Deadline for accepting the offer	15 March 2019
Deadline for submitting appeals	29 March 2019
Appeal hearings for appeals submitted on time	May and June 2019
Induction day at Secondary school	3 July 2019
Terms starts for your child in Secondary school	September 2019

Deadline for Preference

Wednesday 31st October 2018

Final deadline for any forms and changes

- If you require help please ask a member of staff in school -
- School will host Friday sessions to support parents with online applications weekly 9 - 10 am, if needed.

National offer Day

1st March 2019

- Online applications - you will receive an email from the education authority informing you of the secondary place being offered.
- Keep your login details safely; you will need these to open your email offer from the LA.

Accepting a place

- You must inform the secondary school whether you will be accepting the place by **15th March 2019**
- Registering an appeal against the place offered must be made by **29th March 2019** - these will be heard between **May and June 2019**.

Year 6 Induction Day

3rd July 2018

- Year 6 children will attend their new secondary school for an induction day.
- Some schools may want your child to visit them for more than one day or even a whole week

Any questions?

- Please come and see a member of staff if you have any questions.
 - Thank you
- Mr James Allan Head Teacher
- Miss Lewis Phase 3 AHT
- Mr Pietrzak Year 6 Teacher
- Miss Cockell Year 6 Teacher
- Mrs Kaur Senior Family Support